

**Bioinformatics and Systems Biology Graduate Program  
Curriculum Checklist (rev. 4/10/2024)**

Student name:	
PID:	
Term entered (e.g., FA22):	
Track (BISB or BMI):	
Today's date:	
Advisor:	
Co-advisor:	

**INSTRUCTIONS**

**Step 1. Make your own copy of the form:**

- Login to your @ucsd.edu or other Google account.
- Click on the link to obtain this file.  
If prompted, use the button **Make a copy** or **USE TEMPLATE**.  
But if it opens the file instead, use these menu items to copy it to your account:  
Desktop: **File > Make a copy**  
iPad & Android: **⋮ or ⋮ > Share & export > Make a copy**
- Fill in the copy of this form in your account. See "Step 2" below.
- Use **File > Print** to save it to a PDF, and submit the PDF to the BISB program coordinator.  
iPad & Android: **⋮ or ⋮ > Share & export > Send a Copy > PDF**
- If your PDF splits left & right columns onto separate pages, then on the print menu, try Scale = "Fit to width" or Orientation = "Landscape".

**Step 2. Fill in the form:**

- List your coursework taken for program requirements (see the BISB website or catalog).  
For current/upcoming courses registered for but not completed, leave the grade blank.
- If a course was either approved or waived by petition, indicate that in the Comment column, along with the approximate date the petition was approved.
- Target dates too far in the future to estimate can be left blank.

CORE CLASSES				
Course number	Term (e.g., FA22)	Units	Grade	Comment
BENG 202 / CSE 282				
BENG 203 / CSE 283 (for BISB)				
MATH 283				
MED 264 (for BMI)				
4th core class				
<b>Target term to finish:</b>		<b>Check if completed:</b>	<input type="checkbox"/>	

ELECTIVES				
<i>Only list approved BISB/BMI electives (including any approved by petition). If you took extra classes, see the "OTHER" section.</i>				
Course number	Term	Units	Grade	Elective Area (e.g., CS-1) / Comment
Target term to finish:		Check if completed: <input type="checkbox"/>		

COLLOQUIA (6 quarters of BNFO 281 or MED 262)				
Course number	Term	Units	Grade	Comment
Target term to finish:		Check if completed: <input type="checkbox"/>		

STUDENT RESEARCH TALKS (6 quarters of BNFO 283)				
Course number	Term	Units	Grade	Comment
BNFO 283				
BNFO 283				
BNFO 283				
BNFO 283				
BNFO 283				
BNFO 283				
Target term to finish:		Check if completed: <input type="checkbox"/>		

ETHICS				
<i>If it's not on your transcript (e.g., regular Ethics in the summer OR Ethics Refresher any time), please also submit the "Certificate of Completion" and note it in the "Comment" column.</i>				
ETHICS (BNFO 294, SOMI 226, or BIOM 219), usually in year 1 or 2				
Course number	Term	Units	Grade	Comment
ETHICS REFRESHER due every 4 years, usually in year 5 or 6. E.g., if you last took BNFO 294 or the refresher in WI24, the refresher is due in WI28 if you're still here.				
Refresher due:				

ROTATIONS (3 qtrs of BNFO 298). Add a comment if you were a direct admit and substituted BNFO 299.				
Course number	Term	Units	Grade	Rotation mentor / Comment
BNFO 298				
BNFO 298				
BNFO 298				
Target term to finish:		Check if completed:	<input type="checkbox"/>	

RESEARCH (BNFO 299)				
<i>If you took BNFO 299 or equivalent every quarter (except when taking BNFO 298) and have all S's, then check the "on-track" box. Otherwise, please explain in the Comment column.</i>				
Course number	Term	Units	Grade	Comment
BNFO 299				Check if on-track: <input type="checkbox"/>
				Otherwise, explain:

TAships (2 quarters of BNFO 500)				
<i>Col. A: Teaching Assistant / Teaching Experience course on your transcript (e.g., BNFO 500) for this TAship, or "No course credit" if none.</i>				
<i>Col. E: Course number you TA'd for</i>				
Course # for credit (e.g., BNFO 500)	Term	Units	Grade	Course # and instructor you TA'd for
Target term to finish:		Check if completed:	<input type="checkbox"/>	

<b>OTHER (any additional classes on your transcript beyond the official BISB/BMI curriculum)</b>				
<b>Course number</b>	<b>Term</b>	<b>Units</b>	<b>Grade</b>	<b>Comment</b>

<b>EXAMS</b>			
<b>Exam</b>	<b>Date (if completed)</b>	<b>Target date (if not completed)</b>	<b>Comment</b>
2nd year qual exam			
Advancement to PhD candidacy			
Thesis defense			

## DEADLINES

### Normal schedule:

- Aim to finish your core classes, rotations, and ethics the first year.
- Aim to complete electives, colloquia, and student research talks in the first two years.
- Qual exam at end of 2nd year.
- Advancement exam at end of 3rd year.
- Ethics refresher typically in 5th year (due 4 years after previous ethics class, if still here)
- Complete the dissertation and dissertation defense by the 5th year.

### Hard deadlines:

- 1st year spring: 3 rotations completed and on-track with other requirements.
- 2nd year spring: core classes, colloquia, student research talks, and ethics must be completed before or in the quarter of the qual exam (usually spring of 2nd year).
- Electives (started 1st year) and TAs (usually started 2nd year) must be completed before advancing to candidacy.

**If your requirements are not yet fulfilled, please describe your plan and timeline to fulfill them.**

**If you have any letter grades B- or lower, U's, blank grades in past quarters, incompletes, or are on academic probation, please describe the situation and your plan to resolve it, if needed.**

To enter a line break / multiple paragraphs, use Ctrl-Enter (Windows) or Ctrl-Return (Mac). The key may vary; also try Alt, Option, or Command instead of Ctrl.